



Application For Vacancy Form

Our preferred option is for applications to be submitted online through the current vacancies section of our website. Please note this form is not required if submitting your application online.

Vacancy Details	Position Title:		Position No:	
	Division:		Classification Level:	
Personal Details	Surname		Given Names	
	<input type="checkbox"/> Mr <input type="checkbox"/> Mrs <input type="checkbox"/> Miss <input type="checkbox"/> Ms <input type="checkbox"/> Dr			
	Postal Address (Please do not designate your work place as the address for notification)		Telephone	
_____ _____ Post Code _____ Email _____		Home _____ Work _____ Mobile _____		
Email Consent <input type="checkbox"/> Yes, I understand and agree that the email address supplied will be used for all correspondence				

Recruitment Source	How did you first become aware of this vacancy?					
	<input type="checkbox"/> Department website	<input type="checkbox"/> Internal website	<input type="checkbox"/> WA Jobs Board	<input type="checkbox"/> Seek	<input type="checkbox"/> Family Friend	<input type="checkbox"/> Colleague
	<input type="checkbox"/> The Australian	<input type="checkbox"/> The West Australian	<input type="checkbox"/> Community Newspaper	<input type="checkbox"/> Other Paper / Magazine	<input type="checkbox"/> Other	

Citizenship & Residency	Permanent Residency is a pre-requisite for appointment to permanent staff. Non-permanent residents who have a working visa are eligible for fixed term appointments.					
	Are you an Australian citizen or permanent resident?		<input type="checkbox"/> Yes	<input type="checkbox"/> No	Please provide the relevant information:	
	1. Date applied for permanent residency?		_____ / _____ / _____			
	2. Type of visa and expiry date?		_____ / _____ / _____			
	As a condition of employment you may be required to undergo formal verification of your right to work in Australia from the Department of Immigration and Citizenship. Will you consent to such screening?				<input type="checkbox"/> Yes	<input type="checkbox"/> No
	Are you currently employed within the West Australian State Government?		<input type="checkbox"/> No	<input type="checkbox"/> Yes		
	If yes, please specify Agency					
	Classification level:		Award:			
	Have you received a voluntary severance payment from the WA Public Sector?		<input type="checkbox"/> Yes	<input type="checkbox"/> No		
	If yes, what is your re-entry date on your Deed of Severance?		_____ / _____ / _____			

DECLARATIONS – The following declarations are NOT a barrier to being considered for employment but will assist us to take due care in assessing appropriate placement should you be the successful applicant.

Health	To the best of your knowledge and belief, are you of sound health?		<input type="checkbox"/> Yes	<input type="checkbox"/> No Please provide details	
	Have you ever made a claim(s) for Workers' Compensation?		<input type="checkbox"/> No	<input type="checkbox"/> Yes - Please provide details	
	Is the claim still current?		<input type="checkbox"/> No	<input type="checkbox"/> Yes - Please provide details	

Criminal Records Screening	Do you have any current convictions for any offences from any court, or are you currently the subject of any charge pending before any court (excluding any convictions which you have had declared spent)?		<input type="checkbox"/> Yes	<input type="checkbox"/> No		
	The Department requires as a condition of employment, that you undergo formal Criminal Records Screening.					
	Will you consent to such screening?		<input type="checkbox"/> Yes	<input type="checkbox"/> No		
	Applicants (including New Zealand Citizens) holding valid working rights in Australia, who have arrived in Australia within the past 5 years:					
	Do you have any current convictions for any offences from any court, or are you currently the subject of any charge pending before any court in your previous country of residence (excluding any convictions which you have had declared spent)?		<input type="checkbox"/> Yes	<input type="checkbox"/> No		
The Department requires as a condition of employment that you provide a current (that is, dated within 3 months of last departure from your previous country of residence) Police Certificate or equivalent from your previous country of residence prior to commencement.						

I acknowledge by submitting this application that I am declaring all statements in the application to be true in all respects. I acknowledge that any statement which is found to be false or deliberately misleading will make me, if employed, liable for dismissal.

Signature

Date

_____ / _____ / _____

Please ensure that the documentation requested in the advertisement is attached.